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IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF CALIFORNIA

4 USA, No. CR08-00160 SI

5 Plaintiff,

6 v. **SECOND  
ORDER FOR PRETRIAL PREPARATION**

7 COTA,

8 Defendant.  
910 Good cause appearing, **IT IS HEREBY ORDERED** that:11 **TRIAL DATE:** On November 17, 2008 at 8:30 a.m. Courtroom 10, 19th floor, and will be before the  
JURY.12 **TRIAL LENGTH** is estimated to be \_\_ days.13 **MOTIONS IN LIMINE :**14 Any party wishing to have motions in limine heard prior to the commencement of trial must file  
and serve same no later than five court days prior to the date set for the Pretrial Conference. Any party  
opposing such a motion in limine shall file and serve its opposition papers no later than two court days  
prior to the Pretrial Conference (with personal service directly on chambers). No reply papers will be  
considered, and the motions will be heard at the Pretrial Conference or at such other time as the Court  
may direct.17 **PRETRIAL CONFERENCE:** A Pretrial Conference **SHALL** be held at 3:30 p.m. on November 4, 2008 in Courtroom 10. Not less than **three days** before the Pretrial Conference, counsel for the  
government **SHALL**:19 (1) Serve and file a trial memorandum briefly stating the legal bases for the charges and the  
anticipated evidence, and addressing any evidentiary, procedural or other anticipated legal issues;21 (2) Serve and file a list of all witnesses who may be called, together with a brief summary  
of the testimony of each;22 (3) Serve and file proposed jury instructions on all substantive issues and on any procedural  
issue not adequately covered by the Court's standard instructions (which are published in the Ninth  
Circuit Manual of Model Jury Instructions). Counsel for the government shall deliver to the Courtroom  
Deputy a copy of its proposed jury instructions on a 3-1/2" floppy disk in the WordPerfect 9 format;25 (4) Serve and lodge a proposed form of verdict and proposed questions for jury voir dire;  
and,26 (5) Serve and file exhibit lists; and serve copies of all marked exhibits on all parties. Each  
item **SHALL** be premarked; generally, the government **SHALL** use numbers, the defendant, letters.  
The actual exhibits **SHOULD NOT** be filed with the Court, only the exhibit lists must be filed with the  
Court. The Court's copy of the actual exhibits should be handed up in Court on the day of the trial.

1 Not less than **three days** before the Pretrial Conference, defense counsel **SHALL** comply with  
 2 subparagraphs (3) and (4) above, and, to the extent consistent with the defendant's right to an effective  
 3 defense, with subparagraphs (1), (2) and (5) above.

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 5 Counsel **SHALL** confer in advance and be prepared to discuss with the Court any anticipated  
 6 evidentiary objections and any means for shortening and simplifying the trial (e.g., by stipulating to such  
 7 matters as chain of custody, nature of substances, use of the mails, etc.).

8  
 9 Counsel should submit an agreed upon set of additional requested voir dire questions to be posed by the  
 10 Court. Any voir dire questions on which counsel cannot agree shall be submitted separately. Voir dire  
 11 by counsel will not be permitted absent leave of Court.

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 13 **MOTIONS:** All motions **SHALL** be heard on n/a at in Courtroom 10, and **SHALL** comply with Crim.  
 14 L.R. 47-2. Before filing any motion, counsel for defendant and for the government **SHALL** confer  
 15 concerning any matter covered by Crim. L.R. 17.1-1, relevant to the case, in particular, subparagraphs  
 16 (a), (b) and (c).

17 The party filing any motion or other paper in this case shall show on the first page beneath the  
 18 file number which, if any, of the exclusions under 18 U.S.C. § 3161 may be applicable to the action  
 19 sought or opposed by the motion or other paper, and his or her calculation of the amount of excludable  
 20 time to the hearing date.

21 The party filing an opposition or other paper shall also show on the first page beneath the file  
 22 number which, if any, of the exclusions under 18 U.S.C. § 3161 may be applicable to the action sought  
 23 or opposed by the motion or other paper, and his or her calculation of the amount of excludable time to  
 24 the hearing date. Crim. L.R. 47-2 (c)

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 26 **The following preliminary model instructions will be given before opening statement: 1.01**  
 27 - **1.11.**

28 The following model instructions will be given at the close of the evidence and before argument:  
 29 **3.01 - 3.07** and **3.08 - 3.12** (as applicable).

30 The following model instructions will be given at the close of argument and immediately before  
 31 deliberation: **7.01 - 7.05.**

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 33 **COPIES:** Each document filed or lodged with the Court must be accompanied by a **three-hole**  
 34 **punched** copy for use in the Judge's chambers. In addition, one copy of the witness and exhibit lists  
 35 should be furnished to the court reporter.

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 37 **TRANSCRIPTS:** If transcripts will be requested during or immediately after trial, arrangements must  
 38 be made with the court reporter at least one week before trial commences.

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 40 **CHANGE OF PLEA:** Counsel **SHALL** comply with Local Rule 315-1 by giving prompt notice to the  
 41 United States Attorney and to the Court of any intention to change a previously entered not guilty plea.

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 43 **EXHIBITS:** Each party is responsible for their exhibits. Upon the conclusion of the trial, each party  
 44 **SHALL** retain their exhibits. Should an appeal be taken, it is each parties responsibility to make  
 45 arrangements with the Clerk of the Court to file the record on appeal.

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